

134 East Second Street  Wabasha, MN 55981  phone (651) 565-2638  fax (651) 565-3836  www.semmchra.org

**ANNUAL BOARD MEETING AGENDA**

Southeastern Minnesota Multi-County Housing and Redevelopment Authority

HRA Board of Commissioners

Wednesday, September 16, 2020 at 10:00 AM

Virtual Meeting Notice

“Due to concerns surrounding the spread of COVID-19, it has been determined that in-person meetings or meetings conducted under Minn. Stat. 13D.02 a are not practical or prudent. Therefore, meetings that are governed by the Open Meeting Law will temporarily be conducted by telephone or other electronic means pursuant to Minn. Stat. 13D.021.”

“The SEMMCHRA Board of Commissioners will be conducting a monthly board meeting pursuant to this section on September 16, 2020 at 10:00 a.m. The Executive Director will be present at the meeting location. All SEMMCHRA Commissioners attending will appear by telephone or other electronic means. The public may monitor the meeting from a remote site by logging into https://global.gotomeeting.com/join/532221125 or calling 1 (571) 317-3122 any time during the meeting.” Access Code: 532-221-125

**MEMBERS PRESENT:**

Anderson Hall Keehn

Key Mielke Peterson Toquam Ward

**GUESTS:**

Chris Meyer, Winona County Commissioner

Buffy Beranek, Executive Director

Maggie Gallagher, Administrative Human Resource Director

Tammy Moyer, Section 8 Housing Director

Bobbi Willers, Rental Housing Director

Karen DuCharme, Administrative Development Director

1. **Call Meeting to Order**
2. **Roll Call**
3. **Approval of Agenda & Addendum**
4. **Election of Officers**
5. **Public Hearing – Annual Plan for HUD Programs**
6. **Consent Agenda**
   1. Approval of Minutes – August 19, 2020 Regular Meeting (M)
   2. Approval to Maintain Payroll Tax Liability (M)
   3. Approval of Revisions to the CARES Act Small Business Guidelines (M)
   4. FSS Graduate Summaries – 2 Graduates
7. **Report from Department Directors: Agency Standards, Program Reports & Updates**
   1. Rental Assistance
   2. Rental Housing
   3. Community Development
   4. Administration
8. **Review and Acceptance of Financial Statements, Commentary and Communications**
   1. August 31, 2020 Financials
   2. Update on CARES Act Funding
   3. Update on Preliminary HRA Levy
9. **Public and Commissioners Comments**
10. **Report of the Executive Director**
11. **Old Business**
    1. Discussion on CARES Act Funding Program Guidelines
12. **New Business**
    1. Approval to enter into a contract with the Cities of Goodview & Plainview to administer the Small Business Emergency Assistance Program (R)
    2. Approval to Create a Landlord Incentive Program for Section 8 (M)
    3. Approval of Submission of Annual Plan for HUD Programs (R)
    4. Approval of Rent Increases (R)
13. **Adjourn**