## Instructions for Apply for SEMMCHRA Rental Housing

## For Public Housing:

Step 1. From the Home screen at semmchra.org, click Rental Housing

- **Step 2. Click Public Housing Applicant Portal**
- Step 3. Click on the red Click Here to Register
- Step 4. Click on I do NOT have a registration code

**Step 5. Create an account** username and password. You must have an email address to create an account.

• The head/co-head of household must enter their date of birth and a Social Security Number.

Step 6. Complete the online application and submit.

• Applicants will be placed on the list by the date and time of their application.

After applying you will receive email confirmations when your application has been processed.

## For Any Housing OTHER THAN Public Housing:

Step 1. From the Home screen at semmchra.org, click Rental Housing

Step 2. Click All Other Housing Applicant Portal

Step 3. Scroll to the property you are applying for, Click the Apply Now button

- Note: You can also click on the <u>name</u> of a property to read about its features
- Step 4. Click on I do NOT have a registration code

**Step 5. Create an account** username and password. You must have an email address to create an account.

• The head/co-head of household must enter their date of birth and a Social Security Number.

Step 6. Complete the online application and submit.

• Applicants will be placed on the list by the date and time of their application.

After applying you will receive email confirmations when your application has been processed.

Questions? Call 651-565-2638, ext. 216 or email housing@semmchra.org