

134 East Second Street  Wabasha, MN 55981  phone (651) 565-2638  fax (651) 565-3836  www.semmchra.org

**REGULAR HRA BOARD OF COMMISSIONERS MEETING AGENDA**

Southeastern Minnesota Multi-County Housing and Redevelopment Authority

Official Location: 134 East Second Street, Wabasha, MN 55981

Time: Wednesday, December 15th, 2021, at 10:00 AM

**COMMISSIONERS AND LOCATION ATTENDING:**

Brad Anderson, 134 East Second Street, Wabasha, MN 55981

Rich Hall, 22540 595th Street Kellogg, MN 55945

Robert Keehn, 205 W. Center Street, Lake City, MN

Cheryl Key, 134 East Second Street, Wabasha, MN 55981

Laura Mielke, 1212 West Wabasha Street, Winona, MN 55987

Rodney Peterson, 134 East Second Street, Wabasha, MN 55981

Rhonda Toquam, 68707 130th Avenue, Blooming Prairie, MN 55917

Marcia Ward, 30987 Four Farms Road Dakota, MN 55925

**GUESTS:**

Buffy Beranek, Executive Director

Karen DuCharme, Administrative Development Director

Patty Heraty, Accountant

**REMOTE SIGN ON:** https://global.gotomeeting.com/join/823114093

OR CALLING: 1 (646) 749-3335; Access Code; 823-114-093

*The public may also join the meeting remotely by logging on to or calling above access. Members of the public must be muted without cameras on.*

1. **Call Meeting to Order**
2. **Roll Call**
3. **Oath of Office – Laura Mielke**
4. **Approval of Agenda & Addendum**
5. **Consent Agenda**
   1. Approval of Minutes – November 17, 2021 (M)
   2. Approval to Update Job Descriptions – Administrative Manager (M)
   3. Approval of Property & Liability Insurance Rates for 2022 (M)
   4. Approval of Auto Rates for 2022 (M)
   5. Approval of Subordination 11015 (M)
   6. Denial of Subordination 17006 (M)
   7. Approval to Submit Targeted Economic Injury Disaster Loan (EIDL) Advance Application for Lake Pepin Plaza, LLC (M)
   8. Approval to write off Tenant Accounts Receivables (M)
6. **Agency Standards, Program Reports & Updates**
   1. Rental Assistance
   2. Rental Housing
   3. Community Development
   4. Administration/Human Resources
7. **Review and Acceptance of Financial Statements, Commentary and Communications**
   1. November 30, 2021 Financials
   2. Approval of SEMMCHRA 2022 Capital Plan (M)
   3. Approval of Revised SEMMCHRA 2022 Agency & Program Budget (R)
8. **Public and Commissioners Comments**
9. **Report of the Executive Director**
10. **Old Business**
    1. Approval to set minimum bid for Cannon Falls Lookout Point (M)
11. **New Business**
    1. Approval of 2022 Agency Standards (M)
    2. Approval of System Replacement Submissions (M)
    3. Executive Committee Recommendation (M)
    4. Conflict of Interest Policy signing
12. **Adjourn**

**MEETING REMINDER:**

**Wednesday, January 19, 2022 at 10:00 AM**