

134 East Second Street  Wabasha, MN 55981  phone (651) 565-2638  fax (651) 565-3836  www.semmchra.org

**REGULAR BOARD MEETING AGENDA**

Southeastern Minnesota Multi-County Housing and Redevelopment Authority

HRA Board of Commissioners

Wednesday, October 21, 2020 at 10:00 AM

Virtual Meeting Notice

“Due to concerns surrounding the spread of COVID-19, it has been determined that in-person meetings or meetings conducted under Minn. Stat. 13D.02 a are not practical or prudent. Therefore, meetings that are governed by the Open Meeting Law will temporarily be conducted by telephone or other electronic means pursuant to Minn. Stat. 13D.021.”

“The SEMMCHRA Board of Commissioners will be conducting a monthly board meeting pursuant to this section on October 21, 2020 at 10:00 a.m. The Executive Director will be present at the meeting location. All SEMMCHRA Commissioners attending will appear by telephone or other electronic means. The public may monitor the meeting from a remote site by logging into <https://global.gotomeeting.com/join/470193725> or calling 1 (646) 749-3122 any time during the meeting.” Access Code: 470-193-725

**MEMBERS PRESENT:**

Anderson Hall Keehn

Key Mielke Peterson Toquam Ward

**GUESTS:**

Buffy Beranek, Executive Director

Tammy Moyer, Section 8 Housing Director

Bobbi Willers, Rental Housing Director

Karen DuCharme, Administrative Development Director

Maggie Gallagher, Administrative Human Resources Director

Alyssa Fort – Accounting Technician

Patty Heraty – Accounting Technician

1. **Call Meeting to Order**
2. **Roll Call**
3. **Approval of Agenda & Addendum**
4. **Consent Agenda**
   1. Approval of Minutes – September 16, 2020 Annual Meeting (M)
   2. Approval of 2021 SEMMCHRA Board Meeting Dates(R)
   3. Approval of Revisions to the CARES Act Small Business Guidelines (M)
   4. Approval for Small Cities Development Program Preliminary Applications for Pine Island. (R)
   5. Approval for Small Cities Development Program Preliminary Applications for Claremont & West Concord. (R)
   6. Approval of Subordination #00529 (M)
5. **Report from Department Directors: Agency Standards, Program Reports & Updates**
   1. Rental Assistance
   2. Rental Housing
   3. Community Development
   4. Administration/Human Resources
6. **Review and Acceptance of Financial Statements, Commentary and Communications**
   1. Sept 30, 2020 Financials
   2. Update on SBA Loans
7. **Public and Commissioners Comments**
8. **Report of the Executive Director**
9. **Old Business**
   1. Update on Strategic Plan RFP
   2. Update on Five Year Comprehensive Plan
   3. Update on Pepin/Fuller Refinance
   4. Update on Interfund Loans – No change to maximums or interest rate
10. **New Business**
    1. Approval of SEMMCHRA Agency Budget (R)
    2. Discuss and Approve 2020 Staff Recognition (M)
    3. Discussion: Utilization of Assets to Create More Housing & Redirect Current Revenue Stream
11. **Adjourn**

**MEETING REMINDER:   
Wednesday, November 18th at 10:00 AM**