

134 East Second Street  Wabasha, MN 55981  phone (651) 565-2638  fax (651) 565-3836  www.semmchra.org

**ANNUAL BOARD MEETING AGENDA**

Southeastern Minnesota Multi-County Housing and Redevelopment Authority

Official Location: 134 East Second Street, Wabasha, MN 55981

Wednesday, September 22, 2021 at 10:00 AM

**COMMISSIONERS AND LOCATION ATTENDING:**

Brad Anderson, 10679 375th Street Way, Cannon Falls, MN 55009

Rich Hall, 22540 595th Street Kellogg, MN 55945

Robert Keehn, 205 W. Center Street, Lake City, MN

Cheryl Key, 134 East Second Street, Wabasha, MN 55981

Laura Mielke, 1212 West Wabasha Street, Winona, MN 55987

Rodney Peterson, 134 East Second Street, Wabasha, MN 55981

Rhonda Toquam, 68707 130th Avenue, Blooming Prairie, MN 55917

Marcia Ward, 30987 Four Farms Road Dakota, MN 55925

**GUESTS:**

Buffy Beranek, Executive Director

Karen DuCharme, Administrative Development Director

**REMOTE SIGN ON:** <https://global.gotomeeting.com/join/349204733> OR CALLING:

1 (646) 749-3335; Access Code; 349-204-733

*The public may also join the meeting remotely by logging on to or calling above access. Members of the public must be muted without cameras on.*

1. **Call Meeting to Order**
2. **Roll Call**
3. **Approval of Agenda & Addendum**
4. **Election of Officers**
   1. Current Officers:
      1. Chair – Cheryl Key
      2. Vice-Chair – Brad Anderson
      3. Secretary – Laura Mielke
5. **Public Hearing -10:05 AM** 
   1. Close Annual Meeting
   2. Open Public Hearing
   3. Comment(s), if any
   4. Close Public Hearing
   5. Re-Open Annual Meeting
6. **Consent Agenda**
   1. Approval of Minutes – August 18, 2021 (M)
   2. Approval of New Time Tracking / HRIS System (M)
   3. Approval of Relocation Bonuses (M)
   4. Approval of Rent Increases (R)
   5. Approval of the Annual Plan (R)
   6. Approval of Norstone Exterior Improvements (M)
7. **Report from Department Directors: Agency Standards, Program Reports & Updates**
   1. Rental Assistance
   2. Rental Housing
   3. Community Development
   4. Administration
8. **Review and Acceptance of Financial Statements, Commentary and Communications**
   1. August 31, 2021 Financials
9. **Public and Commissioners Comments**
10. **Report of the Executive Director**
11. **Old Business**
    1. Altura Retirement Home Update
12. **New Business**
    1. Approval of South Fork Multi-Family Development Concept (M)
    2. Approval of additional legal expense and Setting selling price for Johnson Property/Lookout Point (M)
    3. Retirement Benefits Conversion Update & Requests
       1. Update on 457(b) Employer Match and Approval for Employee Reimbursement for unexpected costs (M)
       2. Approval of 401A retirement plan changes (R)
       3. Approval of 457(b) retirement plan changes (R)
    4. Advocacy: Understanding who SEMMCHRA serves to serve better
13. **Adjourn**

**MEETING REMINDER:   
Wednesday, October 20, 2021 at 10:00 AM**