

REGULAR BOARD MEETING AGENDA

Southeastern Minnesota Multi-County Housing and Redevelopment Authority
HRA Board of Commissioners
Wednesday, July 21, 2021 at 10:00 AM

Virtual Meeting Notice

“Due to concerns surrounding the spread of COVID-19, it has been determined that in-person meetings or meetings conducted under Minn. Stat. 13D.02 a are not practical or prudent. Therefore, meetings that are governed by the Open Meeting Law will temporarily be conducted by telephone or other electronic means pursuant to Minn. Stat. 13D.021.”

“The SEMMCHRA Board of Commissioners will be conducting a monthly board meeting pursuant to this section on July 21, 2021. The Executive Director will be present at the meeting location. All SEMMCHRA Commissioners attending will appear by telephone or other electronic means.

The public may monitor the meeting from a remote site by logging into

<https://global.gotomeeting.com/join/473193581> or calling 1 (646) 749-3335 any time during the meeting.” Access Code: 473-193-581

MEMBERS PRESENT:

Anderson _____
Key _____
Toquam _____

Hall _____
Mielke _____
Ward _____

Keehn _____
Peterson _____

GUESTS:

Buffy Beranek, Executive Director
Tammy Moyer, Section 8 Housing Director
Bobbi Willers, Rental Housing Director
Karen DuCharme, Administrative Development Director
Maggie Gallagher, Administrative Human Resources Director
Patricia Heraty, Accountant

1. Call Meeting to Order

2. Roll Call

3. Approval of Agenda & Addendum

4. Consent Agenda

- A. Approval of Minutes – June 16, 2021 (M)
- B. Approval to Set Public Hearing for the Submission of the PHA Plan and Review of the Resident Advisory Board Meeting Minutes (R)
- C. Borrowing Resolution and Certification of By-Laws for Maple Grove Elevator Replacement Project (R)
- D. Approval to Increase Indirect Costs from 10% to 12.5% in 2022 (M)
- E. Sandstone Sale to Cannon Falls from Goodhue County for \$1 (R)
- F. Family Self-Sufficiency (FSS) Contract Completion Summary

5. **Agency Standards, Program Reports & Updates**
 - A. Rental Assistance
 - B. Rental Housing
 - C. Community Development
 - D. Administration/Human Resources

6. **Review and Acceptance of Financial Statements, Commentary and Communications**
 - A. June 30, 2021 Financials
 - B. 2020 Audit Presentation – Monica Hauser, Hawkins Ash CPAs

7. **Public and Commissioners Comments**

8. **Report of the Executive Director**

9. **Old Business**
 - A. Discussion: Altura Community Retirement Home / USDA Property

10. **New Business**
 - A. Approval to add Key FOB policy (R)
 - B. Approval to add Juneteenth to Paid Holiday (R)

11. **Adjourn**

**VIRTUAL MEETING REMINDER:
Wednesday, August 18, 2021 at 10:00 AM
Wednesday, September 22, 2021 at 10:00 AM**