

5-Year PHA Plan (for All PHAs)	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires: 03/31/2024
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Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA’s operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA’s mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. The **Form HUD-50075-5Y** is to be completed once every 5 PHA fiscal years by all PHAs.

A.	PHA Information.																				
A.1	<p>PHA Name: <u>SE Minnesota Multi-County Housing & Redevelopment Authority</u> PHA Code: <u>MN197</u></p> <p>PHA Plan for Fiscal Year Beginning: (MM/YYYY): <u>01/2023</u> The Five-Year Period of the Plan (i.e. 2019-2023): <u>2021-2025</u> PHA Plan Submission Type: <input type="checkbox"/> 5-Year Plan Submission <input checked="" type="checkbox"/> Revised 5-Year Plan Submission</p> <p>Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information on the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official websites. PHAs are also encouraged to provide each resident council a copy of their PHA Plans.</p> <p>The PHA Plan was available on SEMMCHRA’s website during the public comment period. The plan was also made available to the resident advisory board members.</p> <p><input type="checkbox"/> PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below.)</p> <table border="1"> <thead> <tr> <th rowspan="2">Participating PHAs</th> <th rowspan="2">PHA Code</th> <th rowspan="2">Program(s) in the Consortia</th> <th rowspan="2">Program(s) not in the Consortia</th> <th colspan="2">No. of Units in Each Program</th> </tr> <tr> <th>PH</th> <th>HCV</th> </tr> </thead> <tbody> <tr> <td>Lead PHA:</td> <td>MN197</td> <td>Public Housing</td> <td></td> <td>110</td> <td></td> </tr> <tr> <td></td> <td>MN197</td> <td>Section 8 Housing Choice Voucher (387 MN197 +165 MN006)</td> <td></td> <td></td> <td>552</td> </tr> </tbody> </table>	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program		PH	HCV	Lead PHA:	MN197	Public Housing		110			MN197	Section 8 Housing Choice Voucher (387 MN197 +165 MN006)			552
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B. Plan Elements. Required for all PHAs completing this form.

B.1	<p>Mission. State the PHA’s mission for serving the needs of low-income, very low-income, and extremely low-income families in the PHA’s jurisdiction for the next five years.</p> <p>SEMMCHRA Mission Statement To enhance and strengthen communities through advocacy, collaboration and promotion of self-reliance, housing, and community development.</p> <p>SEMMCHRA Vision To be a recognized advocate and leader in creating housing opportunities and community development solutions.</p> <p>SEMMCHRA Guiding Principles RESPECT: We will respect each other’s dignity and recognize each other’s merit by embracing diversity, so our services and programs are among the best in the industry.</p> <p>INTEGRITY: We will maintain honesty and fairness in all decision-making, be transparent in our communications, and operate at the highest level of ethical standards.</p> <p>INNOVATION: We will be creative and proactive in the development of our partnerships and solutions to provide the best possible services and strategies for our customers without sacrificing quality.</p> <p>COLLABORATION: We will strive to develop and preserve opportunities with other community agencies and private partnerships to maintain a high level of service and optimize operational results.</p>
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B.2

Goals and Objectives. Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income, very low-income, and extremely low-income families for the next five years.

1. Expand the supply of assisted housing.
 - a. Will apply for rental vouchers as they become available.
 - b. Reduce vacancies by continuing to market public housing as vacancies become available by running ads, sending out flyers to surrounding agencies, updating our website monthly, meeting with Workforce Development and Social Service Agencies, insert program information in Section 8 HAP checks at least quarterly of changes, agency newsletters and Agency Annual Report.
2. Construction of single-family homes and providing affordable lots in Goodhue and Wabasha Counties.
3. Improve the quality of assisted housing.
 - a. Asset Management Compliant
 - b. Improve voucher management – Currently SEMAP score is at 100%.
 - c. Increase customer satisfaction – Continue to address issues as they arise.
 - d. Phone calls returned within 24 hours – Standard – and improve management reporting and analysis.
 - e. Concentrate on efforts to improve specific management functions – Continue to address issues as they arise.
 - f. Renovate or modernize public housing units – as needed.
4. Increase assisted housing choices.
 - a. Conduct outreach efforts to potential voucher landlords
 - b. Implement voucher homeownership program - Four families currently participating, with hopes of two more families
 - c. Implement public housing or other homeownership programs – Provide First Time Home buyer's loans to families.
 - d. All persons inquiring about homeownership opportunities are encouraged to attend homebuyer training and counseling.
5. Improve community quality of life and economic vitality.
 - a. Implement measures to promote income mixing in public housing by assuring access for lower income families into higher income developments – Track current residents and guide new residents to appropriate developments to promote income mixing.
 - b. Implement public housing security improvements – Monitor and improve as needed.
6. Promote self-sufficiency and asset development of families and individuals.
 - a. Increase the number of employed persons in assisted families – Working families receive a local preference. Currently there are four (4) full-time and eight (8) part-time working families.
 - b. Provide or attract supportive services to improve assistance recipients' employability – Encouraging participation in the FSS program.
 - c. Provide or attract supportive services to increase independence for the elderly or families with disabilities.
 - d. Apply for and secure financial resources through the Resident Opportunity and Self-Sufficiency Coordinator Program.
7. Ensure Equal Opportunity and affirmatively further Fair Housing.
 - a. Undertake affirmative measures to ensure access to assisted housing regardless of race color, religion national origin, sex, familial status, and disability – Follow Equal Housing Opportunity regulations and Fair Housing Materials are distributed and discussed with all applicants and referrals are made to legal services as need.
 - b. Undertake affirmative measures to provide a suitable living environment for families living in assisted housing, regardless of race, color, religion national origin, sex, familial status, and disability – Follow Equal Housing Opportunity regulations and Fair Housing Materials are distributed and discussed with all applicants.
 - c. Undertake affirmative measures to ensure accessible housing to persons with all varieties of disabilities regardless of unit size required – Follow Equal Housing Opportunity regulations and Fair Housing Materials are distributed and discussed with all applicants.
8. Assess cost effectiveness of Public Housing Scattered Sites.
 - a. Determine participant readiness to purchase and maintain scattered sites by working and developing a plan with FSS coordinator
 - b. Assess selling and relocating Public Housing scattered sites units by partnering with other funders and resources.
 - c. Develop a plan for selling and relocating or reinvesting in Public Housing.
 - d. Apply for Section 18 disposition of scattered sites and apply for project-based vouchers after disposition is approved. SEMMCHRA plans to look for opportunities to redevelop or rebuild any lost public housing units up to its Faircloth Limit.
9. The Public Housing ACOP & Section 8 Admin Plan were updated to ensure that all policies were current and format consistent.

<p>B.3</p>	<p>Progress Report. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.</p> <p>MN197 continues to meet its goals on an annual basis. SEMMCHRA assesses its progress monthly and overall, with a final year end evaluation and board report.</p> <p>SEMMCHRA has continues to expand its services through other programs that the HRA has been approved to administer. Since October 2019, the HRA has been administering Homebuyer Education Counseling and Training (HECAT) courses to education families and individuals on financial wellness and home buying. This will be nicely paired with our HUD FSS program and down payment assistance programs offered through Housing Trust Fund appropriations. The two-year HECAT grant was funded again and an additional home buyer club has been established and funded through local funds.</p> <p>We have been successful in securing funding for POHP funds, RRDL funding through MHFA and DEED CBDG rehab funding. These programs have maintained HRA housing as well as private owners. SEMMCHRA has been partnering with local CAP agencies and Habitat for Humanity to provide support services, additional housing, and creating a rural rehab program.</p> <p>We have also partnered with local health care facilities to bring in educational programs to our public housing facilities. These programs are also offered to the public. We have offered healthy eating, cooking and shopping courses as well. We work with local transit companies to ensure our residents have access to critical needs. We have established local gardening and healthy eating/cooking programs. Community garden boxes were deployed, and handicap accessible measures addressed.</p> <p>SEMMCHRA is planning to submit for Section 18 disposition of 25 public housing units and all additional submissions for project-based vouchers by the end of 2024. The lack of staffing, turnover, and overall pandemic transferred staffing resources to critical business operations.</p> <p>SEMMCHRA is implementing a new operating system that will enhance response times, tenant, participant and applicant experiences. The current, 1998 legacy system is being sunsetted by the end of 2022 with the payroll system ending in 2021.</p> <p>Since January 1, 2020, SEMMCHRA has been administering MN006 vouchers (165). The Section 8 program has been working directly with local housing committees and EDA to educate landlords on the Section 8 program.</p>
<p>B.4</p>	<p>Violence Against Women Act (VAWA) Goals. Provide a statement of the PHA’s goals, activities, objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking.</p> <p>It is SEMMCHRA’s policy not to deny admission or assistance, terminate from participation or evict from housing on the basis that the applicant or tenant is or has been a victim of domestic violence, dating violence, sexual assault, or stalking, if the applicant or tenant otherwise qualifies. SEMMCHRA provides the Notice of Occupancy Rights and the Certification of Domestic Violence and alternate Documentation Form to applicants and tenants as required. We will honor the requests to transfer by eligible tenants as quickly as possible or assist them in finding alternate safe housing.</p> <p>We keep a list of resources to refer victims of domestic violence to. We give preference to victims of domestic violence on our waiting lists.</p>
<p>C. Other Document and/or Certification Requirements.</p>	
<p>C.1</p>	<p>Significant Amendment or Modification. Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan.</p> <p>Significant amendments and substantial deviations modifications is only made if our mission statement and goals would change direction.</p>
<p>C.2</p>	<p>Resident Advisory Board (RAB) Comments.</p> <p>(a) Did the RAB(s) have comments to the 5-Year PHA Plan?</p> <p>Y N <input type="checkbox"/> <input checked="" type="checkbox"/></p> <p>(b) If yes, comments must be submitted by the PHA as an attachment to the 5-Year PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.</p>
<p>C.3</p>	<p>Certification by State or Local Officials.</p> <p>Form HUD-50077-SL, <i>Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>

C.4	Required Submission for HUD FO Review. (a) Did the public challenge any elements of the Plan? Y N <input type="checkbox"/> <input checked="" type="checkbox"/> (b) If yes, include Challenged Elements.
D.	Affirmatively Furthering Fair Housing (AFFH).

D.1

Affirmatively Furthering Fair Housing. (Non-qualified PHAs are only required to complete this section on the Annual PHA Plan. All qualified PHAs must complete this section.)

Provide a statement of the PHA's strategies and actions to achieve fair housing goals outlined in an accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5). Use the chart provided below. (PHAs should add as many goals as necessary to overcome fair housing issues and contributing factors.) Until such time as the PHA is required to submit an AFH, the PHA is not obligated to complete this chart. The PHA will fulfill, nevertheless, the requirements at 24 CFR § 903.7(o) enacted prior to August 17, 2015. See Instructions for further detail on completing this item.

Fair Housing Goal:

Describe fair housing strategies and actions to achieve the goal

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Instructions for Preparation of Form HUD-50075-5Y - 5-Year PHA Plan for All PHAs

A. **PHA Information.** All PHAs must complete this section. (24 CFR § 903.4)

- A.1** Include the full **PHA Name**, **PHA Code**, **PHA Fiscal Year Beginning** (MM/YYYY), **Five-Year Period** that the Plan covers, i.e. 2019-2023, **PHA Plan Submission Type**, and the **Availability of Information**, specific location(s) of all information relevant to the hearing and proposed PHA Plan.

PHA Consortia: Check box if submitting a Joint PHA Plan and complete the table.

B. Plan Elements.

- B.1 Mission.** State the PHA's mission for serving the needs of low- income, very low- income, and extremely low- income families in the PHA's jurisdiction for the next five years. ([24 CFR § 903.6\(a\)\(1\)](#))
- B.2 Goals and Objectives.** Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low- income, very low- income, and extremely low- income families for the next five years. ([24 CFR § 903.6\(b\)\(1\)](#))
- B.3 Progress Report.** Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5- Year Plan. ([24 CFR § 903.6\(b\)\(2\)](#))
- B.4 Violence Against Women Act (VAWA) Goals.** Provide a statement of the PHA's goals, activities objectives, policies, or programs that will enable the PHA to serve the needs of child and adult victims of domestic violence, dating violence, sexual assault, or stalking. ([24 CFR § 903.6\(a\)\(3\)](#)).

C. Other Document and/or Certification Requirements.

- C.1 Significant Amendment or Modification.** Provide a statement on the criteria used for determining a significant amendment or modification to the 5-Year Plan. For modifications resulting from the Rental Assistance Demonstration (RAD) program, refer to the 'Sample PHA Plan Amendment' found in Notice PIH-2012-32, REV 2.

C.2 Resident Advisory Board (RAB) comments.

- (a) Did the public or RAB have comments?
- (b) If yes, submit comments as an attachment to the Plan and describe the analysis of the comments and the PHA's decision made on these recommendations. ([24 CFR § 903.17\(b\)](#), [24 CFR § 903.19](#))

C.3 Certification by State or Local Officials.

[Form HUD-50077-SL](#), *Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan*, must be submitted by the PHA as an electronic attachment to the PHA Plan.

C.4 Required Submission for HUD FO Review.

Challenged Elements.

- (a) Did the public challenge any elements of the Plan?
- (b) If yes, include such information as an attachment to the Annual PHA Plan or 5-Year PHA Plan with a description of any challenges to Plan elements, the source of the challenge, and the PHA's response to the public.

D. Affirmatively Furthering Fair Housing.

(Non-qualified PHAs are only required to complete this section on the Annual PHA Plan. All qualified PHAs must complete this section.)

D.1 Affirmatively Furthering Fair Housing. The PHA will use the answer blocks in item D.1 to provide a statement of its strategies and actions to implement each fair housing goal outlined in its accepted Assessment of Fair Housing (AFH) consistent with 24 CFR § 5.154(d)(5) that states, in relevant part: "To implement goals and priorities in an AFH, strategies and actions shall be included in program participants' ... PHA Plans (including any plans incorporated therein) Strategies and actions must affirmatively further fair housing" Use the chart provided to specify each fair housing goal from the PHA's AFH for which the PHA is the responsible program participant – whether the AFH was prepared solely by the PHA, jointly with one or more other PHAs, or in collaboration with a state or local jurisdiction – and specify the fair housing strategies and actions to be implemented by the PHA during the period covered by this PHA Plan. If there are more than three fair housing goals, add answer blocks as necessary.

Until such time as the PHA is required to submit an AFH, the PHA will not have to complete section D.; nevertheless, the PHA will address its obligation to affirmatively further fair housing in part by fulfilling the requirements at 24 CFR 903.7(o)(3) enacted prior to August 17, 2015, which means that it examines its own programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; and maintain records reflecting these analyses and actions. Furthermore, under Section 5A(d)(15) of the U.S. Housing Act of 1937, as amended, a PHA must submit a civil rights certification with its Annual PHA Plan, which is described at 24 CFR 903.7(o)(1) except for qualified PHAs who submit the Form HUD-50077-CR as a standalone document.

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year PHA Plan. The 5-Year PHA Plan provides the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families and the progress made in meeting the goals and objectives described in the previous 5-Year Plan.

Public reporting burden for this information collection is estimated to average 1.64 hours per year per response or 8.2 hours per response every five years, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

**Certifications of Compliance with
PHA Plan and Related Regulations
(Standard, Troubled, HCV-Only, and
High Performer PHAs)**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
OMB No. 2577-0226
Expires 3/31/2024

**PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations
including PHA Plan Elements that Have Changed**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairperson or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the ___ 5-Year and/or X Annual PHA Plan, hereinafter referred to as "the Plan", of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) for the PHA fiscal year beginning 2022, in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located (24 CFR § 91.2).
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments (AI) to Fair Housing Choice, or Assessment of Fair Housing (AFH) when applicable, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan (24 CFR §§ 91.2, 91.225, 91.325, and 91.425).
3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Resident Advisory Board or Boards in developing the Plan, including any changes or revisions to the policies and programs identified in the Plan before they were implemented, and considered the recommendations of the RAB (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
4. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-2000d-4), the Fair Housing Act (42 U.S.C. 3601-19), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), title II of the Americans with Disabilities Act (42 U.S.C. 12101 et seq.), and other applicable civil rights requirements and that it will affirmatively further fair housing in the administration of the program. In addition, if it administers a Housing Choice Voucher Program, the PHA certifies that it will administer the program in conformity with the Fair Housing Act, title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, title II of the Americans with Disabilities Act, and other applicable civil rights requirements, and that it will affirmatively further fair housing in the administration of the program.
7. The PHA will affirmatively further fair housing, which means that it will take meaningful actions to further the goals identified in the Assessment of Fair Housing (AFH) conducted in accordance with the requirements of 24 CFR § 5.150 through 5.180, that it will take no action that is materially inconsistent with its obligation to affirmatively further fair housing, and that it will address fair housing issues and contributing factors in its programs, in accordance with 24 CFR § 903.7(o)(3). The PHA will fulfill the requirements at 24 CFR § 903.7(o) and 24 CFR § 903.15(d). Until such time as the PHA is required to submit an AFH, the PHA will fulfill the requirements at 24 CFR § 903.7(o) promulgated prior to August 17, 2015, which means that it examines its programs or proposed programs; identifies any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement; and maintains records reflecting these analyses and actions.
8. For PHA Plans that include a policy for site-based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2011-65);

- The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of a site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such a waiting list is consistent with affirmatively furthering fair housing; and
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR 903.7(o)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
 10. In accordance with 24 CFR § 5.105(a)(2), HUD's Equal Access Rule, the PHA will not make a determination of eligibility for housing based on sexual orientation, gender identify, or marital status and will make no inquiries concerning the gender identification or sexual orientation of an applicant for or occupant of HUD-assisted housing.
 11. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
 12. The PHA will comply with the requirements of Section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
 13. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
 14. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
 15. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
 16. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
 17. The PHA will keep records in accordance with 2 CFR 200.333 and facilitate an effective audit to determine compliance with program requirements.
 18. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
 19. The PHA will comply with the policies, guidelines, and requirements of 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Financial Assistance, including but not limited to submitting the assurances required under 24 CFR §§ 1.5, 3.115, 8.50, and 107.25 by submitting an SF-424, including the required assurances in SF-424B or D, as applicable.
 20. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
 21. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
 22. The PHA certifies that it is in compliance with applicable Federal statutory and regulatory requirements, including the Declaration of Trust(s).

Southeastern Minnesota Multi-County HRA
PHA Name

MN197
PHA Number/HA Code

Annual PHA Plan for Fiscal Year 2023
 5-Year PHA Plan for Fiscal Years 20 - 20

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802).

Name of Executive Director		Name Board Chairman	
Buffy Beranek			
Signature	Date	Signature	Date

The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality. This information is collected to ensure compliance with PHA Plan, Civil Rights, and related laws and regulations including PHA plan elements that have changed.

Public reporting burden for this information collection is estimated to average 0.16 hours per year per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Program/Activity Receiving Federal Grant Funding

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. Sites for Work Performance. The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Title

Signature

Date

X

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, <i>if known</i> : Congressional District, if known:	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, <i>if applicable</i> : _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$ _____	
10. a. Name and Address of Lobbying Registrant <i>(if individual, last name, first name, MI):</i>	b. Individuals Performing Services <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i>	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

Certification of Payments to Influence Federal Transactions

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Public reporting burden for this information collection is estimated to average 30 minutes. This includes the time for collecting, reviewing, and reporting data. The information requested is required to obtain a benefit. This form is used to ensure federal funds are not used to influence members of Congress. There are no assurances of confidentiality. HUD may not conduct or sponsor, and an applicant is not required to respond to a collection of information unless it displays a currently valid OMB control number.

Applicant Name

Southeastern Minnesota Multi-County Housing & Redevelopment Authority

Program/Activity Receiving Federal Grant Funding

Capital Fund Program (CFP)

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Buffy J. Beranek

Title

Executive Director

Signature

Date (mm/dd/yyyy)

Minutes from 2022 Resident Advisory Board Meeting

The RAB meeting was held at 10:00 a.m. May 31, 2022, in the Maple Grove 730 Building Community Room. Five of twelve members attended the meeting.

- Introduction
 - Introduced myself and each member did the same
 - Explained the purpose of the RAB
- Capital Funding Projects
 - Reviewed 2022 completed and upcoming projects
 - Reviewed what is projected for next year
- Public Housing Changes
 - Explained and provided an update on Section 18 process
 - Discussed stricter enforcement of rules/policies/procedures, use of garden beds, and polling locations
- Flat Rent and Community Service
 - Discussed flat rent and reinstatement of community service
- New System Implementation
 - Advised of our new system implementation to Yardi later this year and we will communicate any changes and opportunities residents will have with Yardi
- Covid
 - Residents are not required to report illness but are encouraged to follow CDC guidelines and self-quarantine if needed.
 - Restrictions on annual and housekeeping inspection have been lifted
 - Preventive maintenance has resumed
 - Semmchra office will remain closed to the public. Meetings can be requested and scheduled at our office and masks will be required.
- FSS program/Financial Wellness Program/Homebuyer Services
 - Gave an overview of the programs and let them know that we have a dedicated staff member for services including budgeting and homebuying.
- Resident Open Comment Period
 - Residents voiced concerns about low toilets for disabled/elderly and Reasonable Accommodations were explained
 - Residents asked about automatic doors on the 730-building community room, back door, trash door, and 713 building door by the back patio; advised automatic doors are on the 2022 capital plan.

The concern about a large pothole in the parking lot was brought up again because it hasn't been repaired since the last meeting, advised this will be addressed with maintenance to get that filled and the lot repairs are on the capital plan for 2022.

Meeting was completed and adjourned at 11:15 a.m.

Submitted by Lindsey Kaiser, Property Manager



SEMMCHRA

Southeastern Minnesota Multi-County Housing & Redevelopment Authority

134 East Second Street • Wabasha, MN 55981 • phone (651) 565-2638 • fax (651) 565-3836 • www.semmchra.org

CERTIFICATION

The Southeastern Minnesota Multi-County Housing and Redevelopment Authority (SEMMCHRA) certifies that it conducted a public hearing in compliance with 24 CFR Part 905. A public hearing was held on Wednesday, September 21, 2022.

Buffy J. Beranek, Executive Director

Date

Part I: Summary						
PHA Name: SOUTHEAST MN MULTI-COUNTY HRA		Grant Type and Number Capital Fund Program Grant No. MN46P19750121 Replacement Housing Factor Grant No. Date of CFFP:			FFY of Grant: FFY of Grant Approval:	
Type of Grant						
<input checked="" type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (Revision No:)		
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:			<input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ⁽¹⁾		
		Original	Revised ⁽²⁾	Obligated	Expended	
1	Total non-CFP Funds					
2	1406 Operations	\$40,230.00				
3	1408 Management Improvement					
4	1410 Administration	\$20,115.00				
5	1480 General Capital Activity	\$156,182.00				
6	1492 MovingToWorkDemonstration					
7	1501 Collater Exp / Debt Srvc					
8	1503 RAD-CFP					
9	1504 Rad Investment Activity					
10	1505 RAD-CPT					
11	1509 Preparing for, Preventing and Responding to Coronavirus (1509)					

(1) To be completed for the Performance and Evaluation Report

(2) To be completed for the Performance and Evaluation Report or a Revised Annual Statement

(3) PHAs with under 250 units in management may use 100% of CFP Grants for operations

(4) RHF funds shall be include here

Part I: Summary						
PHA Name: SOUTHEAST MN MULTI-COUNTY HRA		Grant Type and Number Capital Fund Program Grant No. MN46P19750121 Replacement Housing Factor Grant No. Date of CFFP:			FFY of Grant: FFY of Grant Approval:	
Type of Grant						
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (Revision No:)						
<input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report						
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ⁽¹⁾		
		Original	Revised ⁽²⁾	Obligated	Expended	
12	9000 Debt Reserves					
13	9001 Bond Debt Obligation					
14	9002 Loan Debt Obligation					
15	RESERVED					
16	RESERVED					
17	RESERVED					
18a	RESERVED					
18ba	RESERVED					
19	RESERVED					
20	RESERVED					
21	Amount of Annual Grant: (sum of lines 2-20)	\$216,527.00				

(1) To be completed for the Performance and Evaluation Report
 (2) To be completed for the Performance and Evaluation Report or a Revised Annual Statement
 (3) PHAs with under 250 units in management may use 100% of CFP Grants for operations
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Part I: Summary					
PHA Name: SOUTHEAST MN MULTI-COUNTY HRA		Grant Type and Number Capital Fund Program Grant No. MN46P19750121 Replacement Housing Factor Grant No. Date of CFFP:		FFY of Grant: FFY of Grant Approval:	
Type of Grant					
<input checked="" type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (Revision No:)	
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ⁽¹⁾	
		Original	Revised ⁽²⁾	Obligated	Expended
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 Activities				
24	Amount of line 21 Related to Security - Soft Costs				
25	Amount of line 21 Related to Security - Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Signature of Executive Director /S/ MVP558	Date 09/14/2021	Signature of Public Housing Director	Date
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(1) To be completed for the Performance and Evaluation Report
 (2) To be completed for the Performance and Evaluation Report or a Revised Annual Statement
 (3) PHAs with under 250 units in management may use 100% of CFP Grants for operations
 (4) RHF funds shall be include here

Part II: Supporting Pages								
PHA Name: SOUTHEAST MN MULTI-COUNTY HRA		Grant Type and Number Capital Fund Program Grant No. MN46P19750121 Replacement Housing Factor Grant No. CFFP(Yes/No):				Federal FFY of Grant:		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost ⁽²⁾		Status of Work
				Original	Revised ⁽¹⁾	Funds Obligated	Funds Expended	
MN197000001 - MAPLE GROVE	Wall Sleeves for A/C Units (Dwelling Unit- Exterior (1480)) Description : The windows in the 707 1st Street NW, Plainview and the 1108 West Minnesota Street, Cannon Falls units don't allow for a window air conditioning unit. The units need to have a wall sleeve inserted into each of these two units. These units were constructed in 1993 and 1977. The Cannon Falls unit has passed a lead clearance test. Asbestos abatement will be	1480		\$4,200.00				
MN197000001 - MAPLE GROVE	CFP Grant Administration (Administration (1410)) Description : CFP Grant Administration is paying for administering the CFP Program. Soils will not be disturbed; lead-based paint and asbestos will be addressed, if needed.	1410		\$20,115.00				
MN197000001 - MAPLE GROVE	Operations - Maintenance Salaries (Operations (1406)) Description : Maintenance salaries fall under normal operations of a PHA. Soils will not be disturbed; lead-based paint and asbestos will be addressed, if needed.	1406		\$40,230.00				

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement

(2) To be completed for the Performance and Evaluation Report

Part II: Supporting Pages								
PHA Name: SOUTHEAST MN MULTI-COUNTY HRA		Grant Type and Number Capital Fund Program Grant No. MN46P19750121 Replacement Housing Factor Grant No. CFFP(Yes/No):				Federal FFY of Grant:		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost ⁽²⁾		Status of Work
				Original	Revised ⁽¹⁾	Funds Obligated	Funds Expended	
MN197000001 - MAPLE GROVE	Plumbing Improvements (Dwelling Unit-Interior (1480)) Description : 730 West 6th Street, Wabasha - 225 supply valves. Lead-based paint and asbestos will be abated, if needed.	1480		\$15,000.00				
MN197000001 - MAPLE GROVE	4 Automatic Door Openers (Dwelling Unit-Interior (1480)) Description : Install 3 electronic push button automatic door openers; 1 each on the community room, garbage room, and back entry doors at 730 West 6th Street, Wabasha. Lead-based paint and asbestos will be abated, if needed. Install 1 electronic push button automatic door opener at the northwest entrance at the 713 West 6th Street, Wabasha building. Lead-based paint	1480		\$8,000.00				
MN197000001 - MAPLE GROVE	Common Area Flooring (Non-Dwelling Interior (1480)) Description : Hallway and lobby carpeting at 730 West 6th Street, Wabasha. Lead-based paint does not exist; asbestos abatement will be completed, if needed.	1480		\$12,960.00				

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Part II: Supporting Pages								
PHA Name: SOUTHEAST MN MULTI-COUNTY HRA		Grant Type and Number Capital Fund Program Grant No. MN46P19750121 Replacement Housing Factor Grant No. CFFP(Yes/No):				Federal FFY of Grant:		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost ⁽²⁾		Status of Work
				Original	Revised ⁽¹⁾	Funds Obligated	Funds Expended	
MN197000001 - MAPLE GROVE	Forced Air Furnace Replacement (Dwelling Unit-Interior (1480)) Description : Forced air furnace replacement at the 710 & 720 West 7th Street, Wabasha and 710-720 West 6th Street, Wabasha family units. Units were built in 1982. Lead-based paint does not exist; asbestos abatement will be completed, if needed.	1480		\$81,022.00				
MN197000001 - MAPLE GROVE	Brick Flower Planter Removal (Non-Dwelling Exterior (1480)) Description : Remove the brick flower planter at the front of Maple Grove Apartments, 730 West 6th Street, Wabasha. The planter is cracked and pulling away from the building. After removal, add landscaping rock to the spot where the planter was removed. The soil will be disturbed; the PHA will be responsive to any soil environmental issues prior to work	1480		\$20,000.00				
MN197000001 - MAPLE GROVE	Siding Replacement (Dwelling Unit-Exterior (1480)) Description : The siding at 705/707 1st Street NW, Plainview is in poor condition and in need of replacement. This property was constructed in 1993; therefore, lead-based paint does not exist. Asbestos abatement will be completed, if needed.	1480		\$15,000.00				

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement

(2) To be completed for the Performance and Evaluation Report

Part II: Supporting Pages								
PHA Name: SOUTHEAST MN MULTI-COUNTY HRA		Grant Type and Number Capital Fund Program Grant No. MN46P19750121 Replacement Housing Factor Grant No. CFPP(Yes/No):			Federal FFY of Grant:			
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost ⁽²⁾		Status of Work
				Original	Revised ⁽¹⁾	Funds Obligated	Funds Expended	
	Total:			\$216,527.00				

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement

(2) To be completed for the Performance and Evaluation Report

Part III: Implementation Schedule for Capital Fund Financing Program					
PHA Name: SOUTHEAST MN MULTI-COUNTY HRA				Federal FFY of Grant:	
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates ⁽¹⁾
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	

(1) Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Part I: Summary						
PHA Name: SOUTHEAST MN MULTI-COUNTY HRA		Grant Type and Number Capital Fund Program Grant No. MN46P19750120 Replacement Housing Factor Grant No. Date of CFFP:			FFY of Grant: FFY of Grant Approval:	
Type of Grant						
<input checked="" type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (Revision No:)		
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:			<input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ⁽¹⁾		
		Original	Revised ⁽²⁾	Obligated	Expended	
1	Total non-CFP Funds					
2	1406 Operations	\$40,230.00				
3	1408 Management Improvement					
4	1410 Administration	\$20,115.00				
5	1480 General Capital Activity	\$140,809.00				
6	1492 MovingToWorkDemonstration					
7	1501 Collater Exp / Debt Srvc					
8	1503 RAD-CFP					
9	1504 Rad Investment Activity					
10	1505 RAD-CPT					
11	1509 Preparing for, Preventing and Responding to Coronavirus (1509)					

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 (2) To be completed for the Performance and Evaluation Report or a Revised Annual Statement
 (3) PHAs with under 250 units in management may use 100% of CFP Grants for operations
 (4) RHF funds shall be include here

Part I: Summary					
PHA Name: SOUTHEAST MN MULTI-COUNTY HRA		Grant Type and Number Capital Fund Program Grant No. MN46P19750120 Replacement Housing Factor Grant No. Date of CFFP:		FFY of Grant: FFY of Grant Approval:	
Type of Grant					
<input checked="" type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (Revision No:)	
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ⁽¹⁾	
		Original	Revised ⁽²⁾	Obligated	Expended
12	9000 Debt Reserves				
13	9001 Bond Debt Obligation				
14	9002 Loan Debt Obligation				
15	RESERVED				
16	RESERVED				
17	RESERVED				
18a	RESERVED				
18ba	RESERVED				
19	RESERVED				
20	RESERVED				
21	Amount of Annual Grant: (sum of lines 2-20)	\$201,154.00			

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Part I: Summary					
PHA Name: SOUTHEAST MN MULTI-COUNTY HRA		Grant Type and Number Capital Fund Program Grant No. MN46P19750120 Replacement Housing Factor Grant No. Date of CFFP:		FFY of Grant: FFY of Grant Approval:	
Type of Grant					
<input checked="" type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (Revision No:)	
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ⁽¹⁾	
		Original	Revised ⁽²⁾	Obligated	Expended
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 Activities				
24	Amount of line 21 Related to Security - Soft Costs				
25	Amount of line 21 Related to Security - Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Signature of Executive Director /S/ MVP558	Date 09/22/2020	Signature of Public Housing Director	Date
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Part II: Supporting Pages								
PHA Name: SOUTHEAST MN MULTI-COUNTY HRA		Grant Type and Number Capital Fund Program Grant No. MN46P19750120 Replacement Housing Factor Grant No. CFFP(Yes/No):				Federal FFY of Grant:		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost ⁽²⁾		Status of Work
				Original	Revised ⁽¹⁾	Funds Obligated	Funds Expended	
MN197000001 - MAPLE GROVE	CFP Grant Administration (Administration (1410)) Description : CFP Grant Administration is paying for administering the CFP Program. Soils will not be disturbed; lead-based paint and asbestos will be addressed, if needed.	1410		\$20,115.00				
MN197000001 - MAPLE GROVE	Operations - Maintenance Salaries (Operations (1406)) Description : Maintenance salaries fall under normal operations of a PHA. Soils will not be disturbed; lead-based paint and asbestos will be addressed, if needed.	1406		\$40,230.00				
MN197000001 - MAPLE GROVE	Elevator Replacement (Non-Dwelling Construction - Mechanical (1480)) Description : Elevator Replacement at 713 West 6th Street, Wabasha. This building was constructed in 1983. The cost is the amount of CFP funds leveraged with the Minnesota Housing Publicly Owned Housing Program funding. Lead-based paint does not exist; asbestos	1480		\$44,550.00				

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement

(2) To be completed for the Performance and Evaluation Report

Part II: Supporting Pages								
PHA Name: SOUTHEAST MN MULTI-COUNTY HRA		Grant Type and Number Capital Fund Program Grant No. MN46P19750120 Replacement Housing Factor Grant No. CFFP(Yes/No):				Federal FFY of Grant:		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost ⁽²⁾		Status of Work
				Original	Revised ⁽¹⁾	Funds Obligated	Funds Expended	
MN197000001 - MAPLE GROVE	Sidewalk & Concrete Step Replacement (Non-Dwelling Site Work (1480)) Description : Sidewalk and concrete step replacement to eliminate cracks and tripping hazards. Approximately 746 square feet of concrete at 710 & 720 West 7th Street, Wabasha. The soil will be disturbed; the PHA will be responsive to any soil environmental issues	1480		\$25,100.00				
MN197000001 - MAPLE GROVE	Bathroom Improvements (Dwelling Unit-Interior (1480)) Description : Bathroom Improvements including replacing toilets, bath fans, bath vanities, shower surround, painting, vinyl flooring at 710 West 7th Street, Units 1-2, Wabasha. No lead-based paint exists. Asbestos abatement will be completed, if needed.	1480		\$29,359.00				
MN197000001 - MAPLE GROVE	Roof Replacement (Dwelling Unit-Exterior (1480)) Description : Roof Replacement with new asphalt shingles at 1064 Pine Grove Lane, Lake City. This property was constructed in 1977. A lead risk assessment confirmed that lead-based paint does not exist; asbestos abatement will be completed, if needed.	1480		\$9,000.00				

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement

(2) To be completed for the Performance and Evaluation Report

Part II: Supporting Pages								
PHA Name: SOUTHEAST MN MULTI-COUNTY HRA			Grant Type and Number Capital Fund Program Grant No. MN46P19750120 Replacement Housing Factor Grant No. CFPP(Yes/No):			Federal FFY of Grant:		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost ⁽²⁾		Status of Work
				Original	Revised ⁽¹⁾	Funds Obligated	Funds Expended	
MN197000001 - MAPLE GROVE	Exterior Improvements (Dwelling Unit- Exterior (1480)) Description : Caulk is needed around the windows and A/C units at Maple Grove Apartments, 730 West 6th Street, Wabasha. Tuckpointing and siding repair are also needed. This building was constructed in 1973. A lead risk assessment found that lead-based paint does not exist. Asbestos	1480		\$28,600.00				
MN197000001 - MAPLE GROVE	Wall Sleeves for A/C Units (Dwelling Unit- Exterior (1480)) Description : The windows in the 707 1st Street NW, Plainview and the 1108 West Minnesota Street, Cannon Falls don't allow for a window air conditioning unit. The units need to have a wall sleeve inserted into each of these two units. These units were constructed in 1993 and 1977. The Cannon Falls unit has passed a lead clearance test. Asbestos abatement will be completed, if	1480		\$4,200.00				
	Total:			\$201,154.00				

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement

(2) To be completed for the Performance and Evaluation Report

Part III: Implementation Schedule for Capital Fund Financing Program					
PHA Name: SOUTHEAST MN MULTI-COUNTY HRA				Federal FFY of Grant:	
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates ⁽¹⁾
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	

(1) Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Part I: Summary						
PHA Name: SOUTHEAST MN MULTI-COUNTY HRA		Grant Type and Number Capital Fund Program Grant No. MN46P19750122 Replacement Housing Factor Grant No. Date of CFFP:			FFY of Grant: FFY of Grant Approval:	
Type of Grant						
<input checked="" type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (Revision No:)		
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:			<input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ⁽¹⁾		
		Original	Revised ⁽²⁾	Obligated	Expended	
1	Total non-CFP Funds					
2	1406 Operations	\$43,305.00				
3	1408 Management Improvement					
4	1410 Administration	\$21,653.00				
5	1480 General Capital Activity	\$151,569.00				
6	1492 MovingToWorkDemonstration					
7	1501 Collater Exp / Debt Srvc					
8	1503 RAD-CFP					
9	1504 Rad Investment Activity					
10	1505 RAD-CPT					
11	1509 Preparing for, Preventing and Responding to Coronavirus (1509)					

(1) To be completed for the Performance and Evaluation Report

(2) To be completed for the Performance and Evaluation Report or a Revised Annual Statement

(3) PHAs with under 250 units in management may use 100% of CFP Grants for operations

(4) RHF funds shall be include here

Part I: Summary						
PHA Name: SOUTHEAST MN MULTI-COUNTY HRA		Grant Type and Number Capital Fund Program Grant No. MN46P19750122 Replacement Housing Factor Grant No. Date of CFFP:			FFY of Grant: FFY of Grant Approval:	
Type of Grant						
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (Revision No:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report						
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ⁽¹⁾		
		Original	Revised ⁽²⁾	Obligated	Expended	
12	9000 Debt Reserves					
13	9001 Bond Debt Obligation					
14	9002 Loan Debt Obligation					
15	RESERVED					
16	RESERVED					
17	RESERVED					
18a	RESERVED					
18ba	RESERVED					
19	RESERVED					
20	RESERVED					
21	Amount of Annual Grant: (sum of lines 2-20)	\$216,527.00				

(1) To be completed for the Performance and Evaluation Report
 (2) To be completed for the Performance and Evaluation Report or a Revised Annual Statement
 (3) PHAs with under 250 units in management may use 100% of CFP Grants for operations
 (4) RHF funds shall be include here

Part I: Summary					
PHA Name: SOUTHEAST MN MULTI-COUNTY HRA		Grant Type and Number Capital Fund Program Grant No. MN46P19750122 Replacement Housing Factor Grant No. Date of CFFP:		FFY of Grant: FFY of Grant Approval:	
Type of Grant					
<input checked="" type="checkbox"/> Original Annual Statement		<input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (Revision No:)	
<input type="checkbox"/> Performance and Evaluation Report for Period Ending:		<input type="checkbox"/> Final Performance and Evaluation Report			
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost ⁽¹⁾	
		Original	Revised ⁽²⁾	Obligated	Expended
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 Activities				
24	Amount of line 21 Related to Security - Soft Costs				
25	Amount of line 21 Related to Security - Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Signature of Executive Director	Date	Signature of Public Housing Director	Date
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(1) To be completed for the Performance and Evaluation Report
 (2) To be completed for the Performance and Evaluation Report or a Revised Annual Statement
 (3) PHAs with under 250 units in management may use 100% of CFP Grants for operations
 (4) RHF funds shall be include here

Part II: Supporting Pages								
PHA Name: SOUTHEAST MN MULTI-COUNTY HRA		Grant Type and Number Capital Fund Program Grant No. MN46P19750122 Replacement Housing Factor Grant No. CFFP(Yes/No):				Federal FFY of Grant:		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost ⁽²⁾		Status of Work
				Original	Revised ⁽¹⁾	Funds Obligated	Funds Expended	
MN197000001 - MAPLE GROVE	Operations - Maintenance Salaries (Operations (1406)) Description : Maintenance salaries fall under normal operations of a PHA. Soils will not be disturbed; lead-based paint and asbestos will be addressed, if needed.	1406		\$43,305.00				
MN197000001 - MAPLE GROVE	CFP Grant Administration (Administration (1410)) Description : CFP Grant Administration is paying for administering the CFP Program. Soils will not be disturbed; lead-based paint and asbestos will be addressed, if needed.	1410		\$21,653.00				
MN197000001 - MAPLE GROVE	Plumbing Improvements (Dwelling Unit- Interior (1480)) Description : 730 West 6th Street, Wabasha - 225 supply valves. Lead-based paint and asbestos will be abated, if needed.	1480		\$15,000.00				

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(2) To be completed for the Performance and Evaluation Report

Part II: Supporting Pages								
PHA Name: SOUTHEAST MN MULTI-COUNTY HRA		Grant Type and Number Capital Fund Program Grant No. MN46P19750122 Replacement Housing Factor Grant No. CFFP(Yes/No):				Federal FFY of Grant:		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost ⁽²⁾		Status of Work
				Original	Revised ⁽¹⁾	Funds Obligated	Funds Expended	
MN197000001 - MAPLE GROVE	Water Softener Unit Replacement (Dwelling Unit-Interior (1480)) Description : Water softener unit replacement at the 710 & 720 West 7th Street, Wabasha and 710-720 West 6th Street, Wabasha family units. Units were built in 1982. Lead-based paint does not exist; asbestos abatement will be completed, if needed.	1480		\$25,000.00				
MN197000001 - MAPLE GROVE	Forced Air Furnace Replacement (Dwelling Unit-Interior (1480)) Description : Forced air furnace replacement at the 710 & 720 West 7th Street, Wabasha and 710-720 West 6th Street, Wabasha family units. Units were built in 1982. Lead-based paint does not exist; asbestos abatement will be completed, if needed.	1480		\$85,760.00				
MN197000001 - MAPLE GROVE	Water Heater & Water Softener Replacement (Non-Dwelling Interior (1480)) Description : Water heater and water softener replacement at 730 West 6th Street, Wabasha. Lead-based paint and asbestos will be abated, if needed.	1480		\$12,000.00				

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(2) To be completed for the Performance and Evaluation Report

Part II: Supporting Pages								
PHA Name: SOUTHEAST MN MULTI-COUNTY HRA		Grant Type and Number Capital Fund Program Grant No. MN46P19750122 Replacement Housing Factor Grant No. CFFP(Yes/No):				Federal FFY of Grant:		
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost ⁽²⁾		Status of Work
				Original	Revised ⁽¹⁾	Funds Obligated	Funds Expended	
MN197000001 - MAPLE GROVE	Exhaust Fan Replacement (Dwelling Unit-Interior (1480)) Description : 24 exhaust fans replaced at 713 West 6th Street, Wabasha. Property was constructed in 1983. Lead-based paint does not exist; asbestos abatement will be completed, if needed.	1480		\$13,809.00				
	Total:			\$216,527.00				

(1) To be completed for the Performance and Evaluation Report or a Revised Annual Statement

(2) To be completed for the Performance and Evaluation Report

Part III: Implementation Schedule for Capital Fund Financing Program					
PHA Name: SOUTHEAST MN MULTI-COUNTY HRA				Federal FFY of Grant:	
Development Number Name/PHA-Wide Activities	All Fund Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates ⁽¹⁾
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	

(1) Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Capital Fund Program (CFP) 5-Year Action Plan

2023

Maple Grove Family Townhomes, Wabasha	Forced Air Furnaces Replaced & Central Air Conditioning Added	\$ 85,760.00
Maple Grove Apartments & Family Unit	Parking Lot Replacement	\$ 61,450.00
Scattered Site, 480 8th Street SW, Plainview	Interior Improvements (Kitchen Cabinets, Countertops, Bathroom Vanity and Top, Sink Replacement, Shut-Off Valves, Faucet Replacement)	\$ 8,500.00
Scattered Sites, 204/206 8th Street SW and 710/712 1st Avenue SW, Pine Island	Siding, Soffit/Fascia, Gutters/Downspouts Replacement & Aluminum Wrap	\$ 30,108.00
	Operations - Maintenance	\$ 53,091.00
	CFP Grant Administration	\$ 26,545.00
Total		\$ 265,454.00

2024

Scattered Site, 220 West 3rd Street, Mantorville, and Scattered Site, 1108 West Minnesota Street, Cannon Falls	Window, Exterior Door, and Overhead Garage Door Replacement	\$ 37,599.00
Maple Grove Apartments A Building, Wabasha	Water Heater Replacement	\$ 6,000.00
Maple Grove Apartments B Building, Wabasha	24 Bathroom Exhaust Fans Replaced	\$ 15,190.00
Maple Grove Apartments A & B Buildings, Wabasha	Electrical Receptacles and Switches Replaced	\$ 11,800.00
Maple Grove Apartments A Building and Maple Grove Family Townhomes, Wabasha	Stucco Repair, Caulk Around Window and Doors, & Aluminum Wrap Repair	\$ 23,260.00
Scattered Site, 480 8th Street SW, Plainview	Furnace Replacement	\$ 5,200.00
Scattered Site, 416/418 Beverly Street, Wanamingo	Repair Garage Door Headers, Replace and Cover Damaged Rigid Foam on Basement Walls	\$ 28,200.00
Scattered Site, 310 Main Street, Units A-D, Zumbrota, and Scattered Site, 413/415 East 4th Street, Zumbrota	Siding, Soffit/Fascia, Gutters/Downspouts, Exterior Doors, Exterior Lighting Replacement	\$ 58,569.00
	Operations - Maintenance	\$ 53,091.00
	CFP Grant Administration	\$ 26,545.00
Total		\$ 265,454.00

2025

Maple Grove Family Townhomes, Wabasha	Entry Door Replacement	\$ 22,000.00
Scattered Sites, 305 8th Avenue NE, 403 6th Street Court NE, 505 7th Avenue NE, Kasson	Siding, Soffit/Fascia, Gutters/Downspouts, Exterior Doors, Storm Door, Patio Door, Deck Replacement	\$ 94,570.00
Scattered Sites, 204/206 8th Street SW and 710/712 1st Avenue SW, Pine Island	Replace Front Porch Decking and Back Decks	\$ 3,500.00
Maple Grove Family Townhomes, 710 & 720 West 7th Street, Wabasha	Sidewalks & Front Concrete Stoops Replaced	\$ 65,748.00
	Operations - Maintenance	\$ 53,091.00
	CFP Grant Administration	\$ 26,545.00
	Total	\$ 265,454.00

2026

Maple Grove Apartments A Building	Kitchen and Bathroom Improvements (Cabinets, Countertops, Sink, Faucet, Vanity, Vanity Top)	\$ 155,358.00
Scattered Sites, 305 7th Avenue NE, Kasson; 220 West 3rd Street, Mantorville; 1365 & 1365-1/2 East Avenue, Zumbrota; 405 Forestview Curve, Zumbrota; 204/206 8th Street SW, Pine Island; 1108 West Minnesota Street, Cannon Falls	Furnace & Water Heater Replacement	\$ 30,460.00
	Operations - Maintenance	\$ 53,091.00
	CFP Grant Administration	\$ 26,545.00
	Total	\$ 265,454.00

2027

Maple Grove Family Townhomes, 710 & 720 West 7th Street, Wabasha	Gutter & Downspout Replacement	\$ 10,750.00
Maple Grove Apartments A Building	Elevator Replacement	\$ 130,068.00
Maple Grove Apartments A Building	Replace Unit Supply Shut-Off Valves & Replace Shower Valves & Faucets	\$ 45,000.00
	Operations - Maintenance	\$ 53,091.00
	CFP Grant Administration	\$ 26,545.00
	Total	\$ 265,454.00

RESOLUTION # _____

**RESOLUTION AUTHORIZING THE SUBMISSION OF THE
5-YEAR CAPITAL FUND PROGRAM (CFP) ACTION PLAN FOR 2023-2027**

WHEREAS, the Southeastern Minnesota Multi-County Housing and Redevelopment Authority (hereinafter “the Authority”) is required to allow residents and the general public the opportunity to voice their questions and concerns as it relates to the 5-Year Capital Fund Program (CFP) Action Plan for 2023-2027, and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE AUTHORITY authorizes the submission of the 5-Year Capital Fund Program (CFP) Action Plan for 2023-2027 to the Department of Housing and Urban Development.

Motion Made By: Commissioner

Seconded By: Commissioner

Dated: June 15, 2022

I do hereby certify that at a regular meeting of the Southeastern Minnesota Multi-County Housing and Redevelopment Authority, on the 15th day of June 2022 at which a majority of the members of said Board were present, the foregoing resolution was adopted.

(SEAL)

Laura Mielke, Secretary