



134 East Second Street • Wabasha, MN 55981 • phone (651) 565-2638 • fax (651) 565-3836 • www.semmchra.org

REGULAR HRA BOARD OF COMMISSIONERS MEETING AGENDA

Southeastern Minnesota Multi-County Housing and Redevelopment Authority

Official Location: 134 East Second Street, Wabasha, MN 55981

Time: Wednesday, November 15, 2023, at 10:00 AM

COMMISSIONERS AND LOCATION ATTENDING:

Brad Anderson, 134 East Second Street, Wabasha, MN 55981

Rich Hall, 22540 595th Street Kellogg, MN 55945

Cheryl Key, 134 East Second Street, Wabasha, MN 55981

Laura Mielke, 1212 West Wabasha Street, Winona, MN 55987

Rodney Peterson, 134 East Second Street, Wabasha, MN 55981

Rhonda Toquam, 134 East Second Street, Wabasha, MN 55981

Marcia Ward, 30987 Four Farms Road Dakota, MN 55925

GUESTS:

Buffy Beranek, Executive Director

REMOTE SIGN ON: <https://meet.goto.com/work>

OR CALLING: [+1 \(872\) 240-3412](tel:+18722403412)

Access Code: 243-226-317

The public may also join the meeting remotely by logging on to or calling above access. Members of the public must be muted without cameras on.

- 1. Call Meeting to Order**
- 2. Roll Call**
- 3. Approval of Agenda & Addendum**
- 4. Consent Agenda**
 - A. Approval of Regular Meeting Minutes – October 18, 2023 (M)
 - B. Approval of 2024 Section 8 Payment Standards (R)
 - C. Approval to Set a Public Hearing for Changes to the Housing Choice Voucher Program Administrative Plan and the Admission and Continued Occupancy Policies (ACOP) for Public Housing (R)
 - D. Approval of Goodhue County Housing Trust Fund Workforce Housing Assistance Program Guidelines Amendment (M)
 - E. Approval to Submit Small Cities Development Program Preliminary Applications for Mantorville (R)
 - F. Approval to Submit Small Cities Development Program Preliminary Applications for

Zumbrota (R)

G. Approval to Apply for State Housing Trust Fund Matching Funds (M)

5. Agency Standards, Program Reports & Updates

A. Section 8 Rental Assistance

B. Rental Housing

C. Grant/Capital Administration & Community Development

6. Review and Acceptance of Financial Statements, Commentary and Communications

A. Acceptance of October 31, 2023, Financial Statements (M)

7. Public and Commissioners Comments

8. Report of the Executive Director

9. Old Business

A. Approval of Changes to Section 2-1 Employee Classifications Policy of the SEMMCHRA Policy and Procedures Employee Handbook (R)

B. Approval of Changes to Section 3-2 Paid Holidays Policy of the SEMMCHRA Policy and Procedures Employee Handbook (R)

C. Approval of Changes to Section 3-3 Paid Time Off (PTO) Policy of the SEMMCHRA Policy and Procedures Employee Handbook (R)

D. Approval of Changes to Section 3-11 Retirement Plan-Deferred Compensation Policy of the SEMMCHRA Policy and Procedures Employee Handbook (R)

E. Update on Additional Policy Changes Coming Forward

10. New Business

A. Approval of 2024 Agency Goals (M)

B. Approval of Grant Writer Position & Update on Process (M)

C. Approval of Wanamingo Partnership for 2024-2025 SCDP Grant Cycle (M)

D. Discuss Goodhue County Local Affordable Housing Aid - SEMMCHRA Options

11. Adjourn

MEETING REMINDERS:

MCB BOARD MEETING Wednesday November 15, 2023, at 9:45 AM

NO FINANCE COMMITTEE MEETING

SEMMCHRA Board, Wednesday, December 20, 2023, at 10:00 AM