



134 East Second Street • Wabasha, MN 55981 • phone (651) 565-2638 • fax (651) 565-3836 • www.semmchra.org

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## **REGULAR HRA BOARD OF COMMISSIONERS MEETING AGENDA**

Southeastern Minnesota Multi-County Housing and Redevelopment Authority

Official Location: 134 East Second Street, Wabasha, MN 55981

Time: Wednesday, October 18th, 2023, at 10:00 AM

### **COMMISSIONERS AND LOCATION ATTENDING:**

Brad Anderson, 134 East Second Street, Wabasha, MN 55981

Rich Hall, 22540 595th Street Kellogg, MN 55945

Robert Keehn, 205 W. Center Street, Lake City, MN

Cheryl Key, 134 East Second Street, Wabasha, MN 55981

Laura Mielke, 1212 West Wabasha Street, Winona, MN 55987

Rodney Peterson, 134 East Second Street, Wabasha, MN 55981

Rhonda Toquam, 68707 130<sup>th</sup> Avenue, Blooming Prairie, MN 55917

Marcia Ward, 30987 Four Farms Road Dakota, MN 55925

### **GUESTS:**

Buffy Beranek, Executive Director

Bobbi Willers, Rental Housing Director

Sara Fuher, Grant Administrator

Nick Koverman, Community Development Director

Patricia Heraty, Accountant

**REMOTE SIGN ON:** <https://meet.goto.com/work>

**OR CALLING:** [+1 \(872\) 240-3412](tel:+18722403412)

**Access Code:** 243-226-317

*The public may also join the meeting remotely by logging on to or calling above access. Members of the public must be muted without cameras on.*

- 1. Call Meeting to Order**
- 2. Roll Call**
- 3. Approval of Agenda & Addendum**
- 4. Consent Agenda**
  - A. Approval of Annual Meeting Minutes – Sept 27, 2023 (M)
  - B. Approval to Increase Interfund Loan Maximums with Interest (R)
- 5. Agency Standards, Program Reports & Updates**
  - A. Section 8 Rental Assistance

- B. Rental Housing
- C. Grant/Capital Administration & Community Development
- 6. Review and Acceptance of Financial Statements, Commentary and Communications**
  - A. Acceptance of September 30, 2023, Financial Statements (M)
- 7. Public and Commissioners Comments**
- 8. Report of the Executive Director**
- 9. Old Business**
  - A. Approval Bank Banking Services RFP Proposal (R)
  - B. Approval of Audit Services RFP Proposal (R)
- 10. New Business**
  - A. Approval to Accept Healthcare Insurance & SEMMCHRA Benefits Plans and Contributions (R)
  - B. Approval of 2024 Benefit Changes in the SEMMCHRA Policy and Employee Handbook (R)
  - C. Discussion and Approval of 2024 Agency & Program Budget:
    - i. Resolution approving the SEMMCHRA 2024 agency and program operating budgets (R)
    - ii. Resolution approving the 2024 public housing and section 8 housing choice voucher program operating budgets (R)
    - iii. Resolution approving the 2024 Agency Budget– form HUD 52574 (R)
  - D. Discussion of Earned Sick and Safe Time (ESST) Policy addition to the SEMMCHRA Policy and Procedures Employee Handbook
  - E. Approval of Board Meeting Dates 2024 (R)
  - F. Approval to Amendment of O.B. Partnership Agreement (R)
- 11. Adjourn**

**MEETING REMINDER:**

**SEMMCHRA Board, Wednesday, November 15, 2023, at 10:00 AM**